

**PERSONNEL AND TRAINING BUREAU
PERSONNEL DIVISION**

NOTICE
12.3.1

September 21, 2011

TO: All Commanding Officers

FROM: Commanding Officer, Personnel Division

SUBJECT: SECOND BIENNIAL SK/IOD COORDINATORS MEETING


Return to Work and Medical Liaison Sections of Personnel Division will hold their second biannual SK/IOD Coordinators meeting on October 18, 2011 from 0900–1200 hours in the Compstat Room, Police Administration Building. This meeting is mandatory for all SK/IOD coordinators. Many workers' compensation issues and Department programs will be discussed. Please direct your SK/IOD coordinator to attend this meeting along with any other staff you deem appropriate.

Should you have questions, please contact Senior Personnel Analyst Cece Harper-Paris, Acting Officer in Charge, Return to Work Section, Personnel Division, at (213) 486-4710.

APPROVED:



FRANCOIS E. GARDERE, JR., Police Administrator
Commanding Officer
Personnel Division



STEPHEN R. JACOBS, Deputy Chief
Chief of Staff
Office of the Chief of Police

DISTRIBUTION "B"